

## Cook County SRTS Bike Fleet Rental Agreement



### Renter Responsibilities:

- 1) **Each person using any equipment in the fleet (even if only borrowing a helmet), will need to sign a waiver.**

Cook County SRTS does not provide liability protection for fleet users. All youth under age 18 will need to have a guardian signature. The printed waivers will be available in the binder stored in the trailer. At the end of the event, place the completed waivers in the front pocket of the binder. If waivers need to be filled out prior to the event (ex. to obtain a parent signature), an electronic version can be emailed upon request.

- 2) **Within one week following your event, please complete an evaluation of your use of the fleet.**

Please fill out the evaluation here:

<https://www.surveymonkey.com/r/TFDMVVB>

If you are able, please keep track of the number of bikes used, if there is a maintenance issues, and number of individuals using the fleet during the event-this information will be necessary for the evaluation.

- 3) **Please put the supplies (bikes, helmets, etc.) back in the trailer like you found it.**

Bikes should be hung up 'every-other' with a front wheel up, then a back wheel, then a front wheel, etc. Helmets should be returned to appropriate totes. Please return all of the fleet supplies you use (cones, stop signs, etc.). If you use any supplies in the trailer (ex. use up all the chalk, use a patch kit, etc.), please note this in the evaluation in #2 above.

- 4) **The code for the locks on the tool kit is 975.**

Please return tools and all other equipment as you found them.

### Cook County SRTS Coordinator Responsibilities:

- 1) Cook County SRTS Coordinator will provide a timely response for scheduling the fleet and will be available for questions/concerns regarding the rental process and/or use.**

Please contact Andrea Orest ([andrea@sawtoothmountainclinic.org](mailto:andrea@sawtoothmountainclinic.org) or 218-877-8262) with requests/questions/concerns.

- 2) Cook County Highway Department will be responsible for transporting the fleet, unless other arrangements are approved in advance.**

The SRTS Coordinator will contact the Rental Contact to determine date/time of delivery, as well as the location of the fleet at the rental site. The same process will be completed to pick up the fleet at the end of the rental term.

I, \_\_\_\_\_, have reviewed all of the guidelines and will abide by them during my use of the bike fleet on or between these dates: \_\_\_\_\_.

\_\_\_\_\_  
Signature of Rental Contact

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of SRTS Coordinator

\_\_\_\_\_  
Date



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